



# KOKUM'S CUPBOARD

EFFECTIVE IMMEDIATELY

**Steven Wigg** will be managing kokum's cupboard he can be reached at

**306-291-1047**



(Please note that this box is not an exact replica of what you will receive from kokum's cupboard. Boxes will vary depending on availability of product on hand)



*New Year's Eve  
Community  
Supper & Dance*  
**THEME-  
MASQUERADE**



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**DEC 31ST**

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**5 PM DOORS OPEN**

**6 PM SUPPER**

**7 PM - 1 AM DANCE**

**COLTON MIKE BAND**

**JIGGING COMPETITION**

**COLORING COMPETITION**

**GAMES FOR THE YOUTH**

**MASKS  
PROVIDED**

**LOTS OF  
PRIZES**



# Employment Opportunity

## Muskeg Lake

## Cree Nation

MUSKEG LAKE  
CREE NATION



A progressive,  
proud, balanced,  
and unified Nation;  
governed by  
cultural, spiritual  
and historical  
integrity

**DATA ENTRY/HOUSING TENANT**

**RELATIONS CLERK**

**JOB POSTING #22-68**

### **Job Summary:**

The successful candidate will report to the Housing Manager. Candidate will assist in tenant relations on a daily basis and maintain a file management system to record Tenant correspondence and home conditions. Assist membership with the housing application process and scheduling of work orders. Assist Housing Manager with annual inspections to update tenant files. Aiding and assisting in daily tasks as requested by the Housing Manager.

### **Skills & Qualifications:**

- Must have class 5 driver's license
- Administrative and clerical knowledge
- Knowledge with computers and software
- Willing to take part in offered training

### **Employment Requirements:**

- Excellent written and verbal skills
- Highly organized
- Assist Housing Manager in daily tasks as directed
- Work closely with Housing Assistant and Assist Housing Manager with tenant relations on a daily basis
- Advanced Microsoft Word, Excel, and PowerPoint skills
- Valid driver's license, reliable vehicle & cell phone
- If you are the successful candidate Criminal Record Check (CPIC) and is required

Apply by sending a resume, cover letter, with subject title and job number "Data Entry Housing Relations Clerk" to [resume@muskeglake.com](mailto:resume@muskeglake.com) by Friday, December 30th, 2022, at 4:30 PM CST. **Only successful applicants will be contacted.**

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# Employment Opportunity

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**HOUSING MAINTENANCE TECHNICIAN**

**FULL TIME**

**JOB POSTING #22-69**

### Position Summary:

We are currently seeking an energetic and highly motivated individual to join our team as a Housing Maintenance Worker. The ideal candidate for this position is detail-oriented, flexible and willing to take on non-routine cleaning and special projects as the need arises. The Housing Maintenance Worker will be responsible for general maintenance of Muskeg Lake Band Buildings.

### Primary Duties

- Complete assigned work orders
- Handling basic repairs and maintenance of MLCN homes, and buildings
- Assist in duties from other programs when needed
- After hours emergency calls
- Provide estimate for purchase order requests to complete work orders
- Report any building maintenance duties

### Qualifications:

- Must be between 18 - 30 years old
- High school diploma/GED required, or work experience
- Ability to manage time efficiently and work well under minimal supervision
- Handle basic maintenance, building repairs
- Basic plumbing knowledge
- Ability to use equipment/tools
- Capacity to take direction
- Strong attention to detail
- Valid Driver's License
- If you are the successful candidate, you will be required to provide a CPIC

Apply by sending a resume, cover letter, and three (3) references with subject title "Housing Maintenance Technician #22-69" to [resume@muskeglake.com](mailto:resume@muskeglake.com) by **December 30, 2022, at 4:30 PM CST**. Only candidates chosen for an interview will be contacted.

**Just in Case Resources**

Leask Medical Clinic 306 466-5510

Blaine Lake Clinic 306 496-2494

Blaine Lake Ambulance 306 497-2616

Blaine Lake RCMP 306 306 497-3600

Hafford Clinic 306 549-4460

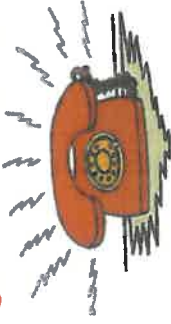
Shellbrook Hospital 306 747-2603



**MERRY CHRISTMAS TO ALL AND  
BEST WISHES IN THE NEW YEAR**

**Muskeg Lake Cree Nation**

For emergency services regarding child welfare concerns for the safety and wellbeing of our children, please call:



**Emergency Contact Reporting Lines:**

SASKATOON MINISTRY OF SOCIAL SERVICES

REPORTING LINE.....1 - 306 933-6077

Monday to Friday from 8:00 A.M to 5:00 P.M

OR

TOLL FREE REPORTING LINE 1- 877 274-8297

After Hours & Weekends

SASKATOON MOBILE CRISIS 1- 306 933-6200

YOUR LOCAL RCMP DETACHMENT

306 497-3600



## Muskeg Lake Cree Nation Holiday Supports

Office closure from  
December 21/22  
@12:00 pm to January  
3/23 @ 8:00am



### Community Support Services

Jam e Gegner - kotawān Director  
306-229-8015

Sheila Keewatin – Prevention Program  
Associate 306-381-8250

Iva Lafond – Health Director  
306-380-9334

Brenda O'Neil – Health Program Assistant  
306-361-6230

Steven Wigg - Kokum's Cupboard  
306-291-1047

Albert Dean Lafond- Operation &  
Maintenance 306-221-3737

Housing -306-292-6290

MLCN Night Security  
306-466-6616

**In case of an emergency, please call 911**

### External Resources

Suicide Helpline 24/7

**1-833-456-4566**

Kids Helpline 24/7

**1-800-668-6868** Text **686868**

Women's Abuse Crisis line

**1-888-338-0880**

Abuse Sexual Support Line

**1-800-214-7083**

Sask Gambling Help Line

**1-800-306-6789**

Suicide Prevention lifeline

**1-800-273-8255**

First Nation & Inuit Hope for Wellness Hotline **1-855-242-3310**

Domestic Violence Crisis Line

**1-888-783-3111**

Mental Healthline **811**

Indian Residential School Survivor Support Line

**1-866 925- 4419**

