

MUSKEG LAKE CREE NATION

Lands & Resources Department

P.O. Box 248 Marcelin, Saskatchewan S0J 1R0

Phone: 306 466-4959

Fax: 306 466-4951 Ext.231



Notice to Dog Owners

Please be aware that you know where your dog is at all times.

There have been incidents in Gregville with dogs (two or three) attacking the young children when they went to play at the park.

We ask that you ensure that your dog is either fenced or tied up while the kids are playing at the park.

We do not want an incident to become fatal for children, it has been known to happen where dogs pack up and become aggressive toward young children and attack them.

Please fence your dog or tie him/her up during the hours that the children frequent the playground.

This is to prevent a tragedy in the community concerning dogs .

Thank you for your cooperation.



Dennis Greyeyes
Lands Coordinator



LANDS MANAGEMENT PROGRAM – KANAWAYIHETAYTAN ASKIY PROGRAM

The Kanawayihetaytan ASKIY certificate program, formerly known as the Indigenous Peoples Resource Management Program, was redesigned to fit the needs of students in several areas. The KA program was designed for both Indigenous and non-Indigenous students to learn together in a blended delivery with topics that include law, business, economics, Indigenous studies, and soil science.

To accommodate our students' professional work lives, as well as their desire to learn in their communities, this certificate program offers blended learning opportunities. Travel to Saskatoon is just three (3) times a year for two weeks at a time, where you participate in a two-week classroom-based experience comprised of lectures, labs, and field trips. Once you have completed your in-class experience, you will be provided with take-home final exams to work on while you are back in your home community. Once you complete the certificate, you will be able to continue to the diploma options, which can be taken online.

The KA program was envisioned to provide laddering options into KA diplomas at the U of S and we are happy to announce that as of fall term 2023, students will now be eligible to apply directly to KA diplomas without having to take the certificate program first.

For more information about the KA certificate and diploma programs or any other Agriculture and bioresources program, please contact Jordie Gagnon directly at 306-966-4041.



UNIVERSITY OF SASKATCHEWAN



SAVE THE DATE:

FEB 25th & 26th 2023

MUSKEG LAKE WINTER FEST

kihiw waciston Gym and area

JAN 25th 2023

CREE CLASSES-Band Office

**POSTER & DETAILS COMING
SOON**

For more Info contact:

Stewart Greyeyes

PH: 306-930-6025 Or EMAIL:
stewartgreyeyes@muskeglake.com



kotawan presents:

FAMILY DANCE

Saturday, January 28th, 2023

at kihiw waciston gym

7:00pm – 12:00am

Doors open at 5:30pm & supper to
follow at 6:00pm

Entertainment provided by:

MYLES ERMINE

There will be games, karaoke, jigging, and tons of
prizes to be won!

Please contact Gloria Greyeyes @ 306-371-5540 for any additional information.

Employment Opportunity

Muskeg Lake

Cree Nation

HOME CARE NURSE

FULL TIME

JOB POSTING #22-03

**MUSKEG LAKE
CREE NATION**



A progressive,
proud, balanced,
and unified Nation;
governed by
cultural, spiritual
and historical
integrity

The Muskeg Lake Cree Nation Health and Wellness Department is seeking a Full Time Home Care Registered Nurse.

THE POSITION

As a member of the Health and Wellness Team, the successful candidate will provide comprehensive holistic Home-Care nursing and programming. The Home Care LPN will report directly to the Director of Health & Wellness and will receive supervisory/support from the Saskatoon Tribal Council.

DUTIES

- Provide safe competent nursing care, which meets existing standards for home care;
- Develop and maintain a close working relationship with Muskeg Lake Cree Nation staff, and community members;
- Input, design and implement home care programs as directed by community needs;
- Provide home care program statistical reports as required;
- Provide support to auxiliary health staff; and
- Provide support and assistance with the Covid community response as necessary.

QUALIFICATIONS

- Licensed Practical Nurse Certificate, eligible for registration in good standing with the Saskatchewan Associate of Licensed Practical Nursing with home care nursing experience;
- A valid Saskatchewan driver's license and a dependable vehicle are required;
- CPR, BLS, AED & First Aid certification required;
- Case management and client assessment skills;
- Strong interpersonal and communication skills (both oral and written);
- Ability to work effectively within a holistic team approach; and
- Strong commitment to health prevention, health promotion and community development;
- Ability to speak Cree and previous experience working in a First Nation community an asset.

Submit resume, cover letter and three references, by **February 8, 2023 4:30 p.m.** Please include job number and job title (# 23-03, Home Care Nurse). Only those selected will be contacted for an interview. Salary commensurate with qualifications.

Muskeg Lake Cree Nation

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KIHIW WACISTON SCHOOL EARLY LEARNING CHILDCARE CENTER FULL TIME POSITION JOB POSTING #23-05

Summary:

Working in Kihiw Waciston elementary school, the Child Care worker will perform a variety of duties. The successful candidate will possess a variety of skills and proven abilities working in the area of early childhood development. The successful candidate will be responsible for working with the staff of the Day Care and caring/engaging the children in our care. The position entails working collaboratively with Day Care staff, families, and management through planning daily programs such as: small groups, assisting with clerical duties, extracurricular activities (Before and after School Care).

Duties and Responsibilities:

- Develop, implement and lead children in activities to stimulate and develop their intellectual, physical, spiritual and emotional growth.
- Guide and assist in the development of proper eating, dressing, communications, and hygiene habits
- Willing to become actively involved in the community
- Willing and able to get on the floor and play with children.
- Engaging children at eye/floor level
- Assist in outdoor activities

Employment Requirements

- Excellent written and verbal skills
- Ability to prepare nutritious meals and snacks
- Be in good health.
- Be living a drug free lifestyle
- Completion of ECE Level 1 or willing to take ECE Level 1 (Funding available)
- Candidate is able to or be willing to be trained in the Daily updates on the "HiMama" applications for parents and daily reporting
- Technologically literate
- Ability to speak Cree an asset
- If you are the successful candidate, you must provide a current, original, Canadian Criminal Record Check (CPIC) and Vulnerable Sector Check.

Apply by sending a resume and a cover letter. Please put the subject title and job number "Daycare Worker, # 23-05" and email to resume@muskeglake.com by **February 8, 2023, at 4:30 PM CST**. Only successful candidates will be contacted.

- Some training or experience in using multi-line phone
- Excellent written and verbal skills
- Highly organized
- Familiarity with Microsoft Office Applications
- Valid driver's license and a reliable vehicle
- Criminal Records Check (CPIC) and a Venerable Sector Check (VSC) is required
- Working knowledge of Cree language customs, and values are an asset
- High school diploma, GED, or equivalent job experience

Apply by sending a resume, cover letter, with subject title and job number (Administrative Assistant, # 23-04) to resume@muskeglake.com by February 7, 2023, at 4:30 PM. Only successful candidates will be contacted.

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Employment Opportunity

Muskeg Lake Cree Nation

**ADMINISTRATIVE ASSISTANT
LANDS DEPARTMENT
FULL TIME
JOB POSTING #23-04**

Job Summary:

The Muskeg Lake Cree Nation team is seeking to fill our Administrative Assistant position. It is full time with responsibilities for the administrative support for the Lands Department and will report directly to the Lands Manager.

Skills & Qualifications

- Provide quality and effective administrative support to the lands department and team (directing phone calls, emails, correspondence, schedules/appointments, dictation, meeting attendance, minute taking, and other daily routines).
- Organize paperwork such as Purchase Orders and Invoices.
- Maintain a professional image and friendly demeanor with all employees, management, community members and visitors, ensuring the mission and objectives of the Lands Department and the Band are adhered to and carried out.
- Become familiar with and maintain the Lands Department office systems, ensuring compliance with internal policies and procedures as well as any external requirements that may apply (information management, electronic/manual filing systems, inventories, scheduling, communications, etc.).
- Provide low to mid-level financial administration and support: enter purchase orders, ensure accurate GL coding for revenue and expenses, budget tracking, some project management/support, etc.
- Assist with preparation of monthly and annual reporting as required – data entry/collection, drafting/editing, etc.
- Organize and coordinate all Lands Department meetings and events (information sessions, community engagements, etc.)
- Commitment to a learning and development plan. Attend relevant training as may be required
- Other duties, relevant to the position, shall be assigned as required
- Organize, maintain, and coordinate office records and files in their proper location.
- Maintain confidentiality and a professional code of ethics.
- Other duties, relevant to the position, shall be assigned as required
- Knowledge of FNLMA First Nations Land Management Act

Employment Requirements

- Completion of a recognized secretarial or office management course is desired

kotawān Staff

The kotawān Program is to make sure the children and youth receive the support they need to be safe, healthy and to reach their full potential supported by family, kinship, and community.

Jamie Gegner- kotawān Director



The **kotawān** Director will manage and provide oversight of the **kotawān** program effectively through policy, consultation, practice, and review to ensure operational service delivery meets the objectives for child wellbeing and prevention services.

Tina McWatters – kotawān Administrative Assistant



This role is to assist and support where needed with the kotawān program and in the community where required and administrative duties. Also assist with programs, activities, and family support.

Perry Venne- Wellness Worker



The wellness and addiction worker will provide addiction prevention, intervention and after care support and services to assist clients by offering support and resources to promote an enhanced quality of life.

kotawān Staff

Kyle Bear - Youth Mentor



The youth mentor's role is to provide direct child and youth services that promotes individual wellness, healthy relationships, and lifestyle choices. This role includes providing the children and youth with support services, advocacy, programs, and activities including culturally based. The youth mentor will demonstrate leadership skills while role modeling, mentoring, and coaching while promoting cultural identity.

Kerri Crowe – Family Services Support Worker



The Family Services Supports Workers role is to provide protective, preventative and support services to children and their families. This role works with families living on or off the reserve depending on need and work with the Ministries in the Child and Family Services system and advocate for children in care. This role also assists the caregivers to ensure their needs are being met and fully supported.

Donna Montour – kotawān Support Worker

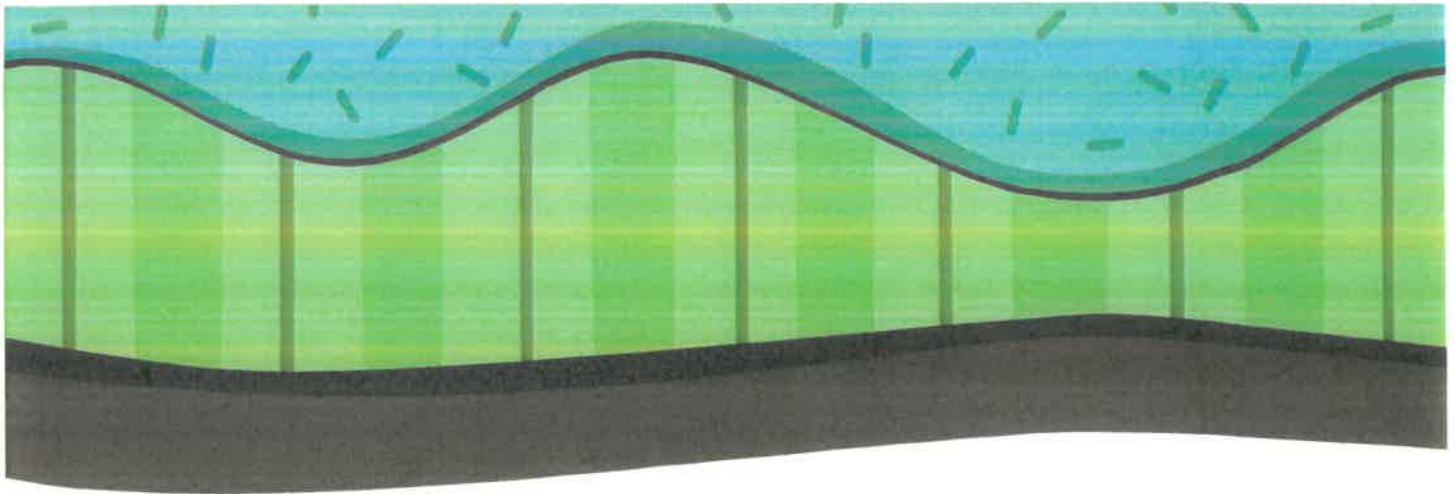


This role is responsible to assist all kotawān programs in providing supports and advocacy and to help facilitate programming for families living on or off the Reserve.

kotawān

306-466-4904

kotawaninfo@muskeglake.com



You're invited to

Homework Club!!

Tuesday – 4:00 – 6:00

Youth Center grades 6-12 students

Homework, computer & printer, games, snacks

Students are to get off the bus at youth center, they will be driven home.

Call Kim for more info. 466-7175



Wellbriety

When: January 25th, 2023

@ 4:00-6:00pm

Where: Health Center kitchen

Who: Anybody wanting to live sober or needs support to stay sober